

**Minutes of the meeting held on Friday 6th September 2013
9.30 a.m. – 11.33 p.m. in the Shrewsbury Room, Shirehall**

Responsible Officer Ann Almond

Email: ann.almond@shropshire.gov.uk

Telephone: 01743 252363

PRESENT:

Councillor Karen Calder	Portfolio Holder for Health (Chairman)
Councillor Nick Bardsley	Deputy Portfolio Holder for Children's Services, Transformation and Safeguarding (substitute)
Councillor Tim Barker	Portfolio Holder for Adult Services, Transformation and Safeguarding
Prof Rod Thomson	Director of Public Health
Stephen Chandler	Director of Adult Services
Dr Caron Morton	Accountable Officer, Shropshire CCG (Vice-Chairman)
Dr Helen Herritty	Chairman, Shropshire CCG
Dr Bill Gowans	Vice-Chairman, Shropshire CCG
Paul Tulley	Chief Operating Officer, Shropshire CCG
Jane Randall-Smith	Chairman, Healthwatch Shropshire
Graham Urwin	Director Shropshire & Staffordshire Area Team, NHS England
Nicola McPherson	Chairman, Health and Social Care Forum

Officers:

Sam Tilley	Head of Planning and Partnerships, Shropshire CCG
Emma Sandbach	Public Health Specialist
Phil Brough	Partnership Network Officer
Penny Bason	Health and Wellbeing Coordinator

16. Apologies for Absence and Substitutes

- 16.1 Apologies for absence were received from Councillor Ann Hartley (substitute: Councillor Nick Bardsley), and Jackie Jeffrey (substitute: Nicola McPherson).

17. Minutes

17.1 RESOLVED:

That the Minutes of the Health and Wellbeing Board meeting held on 5th July 2013 be approved and signed as a correct record by the Chairman.

18. Public Question Time

- 18.1 There were no public questions, statements or petitions received.

19. Disclosable Pecuniary Interests

- 19.1 Members were reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

20. JSNA update and Stakeholder Alliance feedback

- 20.1 The Public Health Specialist introduced her report and presentation, during which she pointed out the difficulty accessing NHS data particularly regarding self harm data about Shropshire residents. This data needed to be available to enable awareness and to identify appropriate support through work streams.
- 20.2 Shropshire CCG's Accountable Officer commented that there were several models of care being investigated, including integration with schools that do not have school nurses, and advised that work was being undertaken with the Children's Trust. She suggested that, as this was an area of concern, a meeting take place to discuss data sharing issues.
- 20.3 The Health and Wellbeing Coordinator referred to the Rural Health Survey results that would inform awareness of the needs of people in rural communities, and would inform the Stakeholder Alliance.
- 20.4 The Partnership Network Officer introduced his report and presentation, during which he commented that Shropshire was 1 of the 12 pilot areas that has received Building Health Partnerships funding which joins VCS and the CCG looking to improve local health outcomes. One of the identified key priority areas included the development of a 'map of maps' and requested the Board's consideration of the formation of a Working Group to consider the challenges highlighted within the report, and to nominate a Champion to progress this.
- 20.5 Discussion ensued regarding the challenges highlighted within the report, with reference being made to work currently underway to improve hospital discharge processes. The Board was keen for any development going forward to link appropriately to this work and any other current initiatives.
- 20.6 Following discussion the Board agreed for the development of a task and finish group led by Rod Thomson to take the work of this priority area forward. The task and finish group will agree a terms of reference, to include active participants and time frames, and have due regard to the current work being undertaken, particularly with the Building Health Partnerships Project.
- 20.7 **RESOLVED:**
That the report entitled JSNA making it easier for the public and professionals to access information, advice and support be noted.
- 20.8 **RESOLVED:**
That Caron Morton, Rod Thomson and Emma Sandbach meet to discuss data sharing issues with a view to identifying support areas, particularly accessing self harm data about Shropshire residents.

20.9 RESOLVED:

That Prof Rod Thomson be nominated as Champion and prepare terms of reference for a task and finish group that will investigate making appropriate linkages with the 'map of maps' and Building Healthy Partnerships project. A further Report will be prepared for consideration by this Board to understand how to take forward map of maps and how to develop access to information and advice for patients and the public. This report will include active participants and time frames.

21. Optimising Community Capacity

21.1 The Chief Operating Officer, Shropshire CCG, introduced the presentation that made reference to the current state of the Shrewsbury and Telford Hospital NHS Trust (SaTH), the actions for implementing change, the final state and the areas for Chief Officers' support.

21.2 During discussion it was noted that, with regard to hospital discharges, patient literature would be developed to ensure pre and post care was understood.

21.3 RESOLVED:

That the presentation entitled Optimising Capacity to Support Discharge be noted, and that an update report be prepared for consideration at a future meeting.

22. General Medical Services Data

22.1 The Director of Shropshire & Staffordshire Area Team, NHS England, introduced the presentation that provided an overview of primary care for the Shropshire area.

22.2 During the presentation it was noted that Shropshire had two single handed practices and although there was concern regarding lone working, the assurance framework indicated that this was not an issue for the Shropshire area. It was noted that the average number of hours open in Shropshire was 45.2 and only one practice was open 52.5 hours per week. It was also noted that there was no evidence to indicate increased A&E admissions due to some practices operating half day closing. In conclusion, the Director of Shropshire & Staffordshire Area Team indicated that, overall, Shropshire provided a good offering to patients.

22.3 Discussion ensued with concerns expressed regarding devolved primary care, it was suggested that this topic be included within the HWB planner to ensure this Board was kept up to date with information.

22.4 RESOLVED:

That the presentation entitled Overview of Primary Care be noted, and that an update report be prepared for consideration at a future meeting.

23. Clinical Services Strategy

23.1 The Director of Shropshire & Staffordshire Area Team, NHS England, the Accountable Officer and the Chief Operating Officer, Shropshire CCG, introduced the presentation entitled A Call to Action, a national programme of engagement with everyone to have an honest and realistic debate about health and care. It was envisaged that the engagement

would outline views, data and information that CCG's would use to develop 3-5 year commissioning plans setting out commitments to patients, which were clinically and financially sustainable.

23.2 The presentation provided information on the varying challenges, the demographics between Shropshire and Telford and Wrekin, and the issues around equity of service provision throughout urban and rural areas.

23.3 Discussion ensued with those present recognising that there were currently three large strands of work to be mindful of, A Call to Action, the Clinical Services Strategy, and Integrated Health and Social Care, which were equally important in the delivery of sustainable public services.

23.4 **RESOLVED:**

That the presentation entitled A Call to Action be noted, and that an update report be prepared for consideration at 21st March 2014 meeting, that will include an update on the 3-5 year delivery plan that takes into account Telford and Wrekin and the Health and Wellbeing Board priorities.

24. Integrated Health and Social Care Fund

24.1 The Head of Planning and Partnerships, Shropshire CCG, introduced the report that provided a summary of key messages to consider in planning for the introduction of the Health and Social Care Integration Transformation Fund (ITF). The recommendations contained within the report included the formation of a task and finish group to oversee development of a joint plan for the introduction of the ITF, which would regularly report back to this Board with progress and would include the final plan for sign off prior to March 2014.

24.2 **RESOLVED:**

That a Task and Finish Group be set up to oversee the development of the joint plan for the introduction of the Integration Transformation Fund (ITF), in accordance with the Officer's recommendation contained within the report entitled Health and Social Care Integration Transformation Fund (ITF).

25. Date of Next Meeting

25.1 **RESOLVED:**

That it be noted that the next meeting of the Health and Wellbeing Board would be held at 9.30 a.m. on Friday 22nd November 2013, in the Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

Signed (Chairman)

Date: